

THE SCHOOL DISTRICT OF STURGEON BAY

Regular Board of Education Meeting

Wednesday, February 19, 2025

President Stephani called the regular meeting to order at 6:02 PM in the high school library. Present: Spritka, Howard, Kruse, Stephani, Jennerjohn, Chisholm, Haus, & Meyer. Excused: Schulz. Also present were: Superintendent Tjernagel, K Nerby, L. Ferry, M. Smullen, K Smullen, K. DeVillers J. Holtz, J Paye-Weber & A DeMeuse.

Motion: Spritka/Chisholm to adopt as presented. Motion carried unanimously.

PUBLIC COMMENT SECTION: None.

STUDENT COUNCIL REPRESENTATIVE REPORT: Izzy Jimenez-Seyfer presented a summary of the events that occurred this past month and upcoming planning that is ongoing. Next meeting they will be voting for officer for next year and the incoming members will be introduced at an upcoming meeting.

CONSENT AGENDA:

1. Approve Minutes
 - a. January 15, 2025 Regular Board of Education Meeting
 - b. Board Retreat Feb. 5, 2025
2. Approve January bills
3. Accept Grants and Donations
 - Robert H Nickel Auditorium
 - \$5,000
 - Gretchen Schmelzer in memory of Steve Schmelzer
 - Brian and Amy Stephens (over 3 years)
 - \$1,500
 - Dr. Jennifer Olson (Olson Dental)
 - \$737
 - SBHS Class of 1958
 - \$500
 - Susan Austad
 - Debbie & John Kiedrowski
 - Rick & Nancy Jeanquart Charitable Foundation
 - Dale & Jeanne Schopf
 - Madelyn Jeanquart
 - Sydney Jeanquart
 - Grant Jeanquart
 - Marina Jeanquart
 - Jaclyn Peterson
 - Tomberlin Family
 - Spaude Family
 - Kristin Kohn
 - \$100
 - Jack & Cindy Follick
 - John & Jane Stevenson Charitable Fund
 - Rev James & Michelle Gomez

- Margaret Lockwood Gallery
- Brigitte and Chad Shefchik
- Mark and Laurie Thiede
- Lucy Kile
- Todd and Dee Dee Brauer
- \$50
 - Sydney Maxwell
 - Carmen Youra
 - Pam Pfister
 - Kelly Hamilton
 - In honor of Jendean Olson
- \$25
 - Tim & Judy Smith
- \$20
 - Diane & Craig Rodd
 - Kristin Englebert
 - Darlene and Art Hohlfelder
- \$500 SB PTO for District Author Visit
- \$500 towards the playground from Debbie & John Kiedrowski
- \$500 towards Youth as Resources Grant - Middles & Littles from Door County Service Club Coalition
- \$500 towards MS Dance Team from Just in Time Charitable Foundation
- \$77 for lunch program from Shawn Wautier
- \$77 for Sunrise ID/Autism Program from Shawn Wautier
- \$351 for 1st & 2nd grade Weidner Center trip from SB PTO
- \$265 for 4K tickets to Buckets N Boards Comedy Percussion show from SB PTO
- Raibrook donated towards the Spanish III Field Trip

Thank you to these groups and the individuals associated with them for their generosity.

4. Approve resignations and retirements: Lynette Tank is resigning from her Safe Harbor special education associate position at Sawyer. John Mayberry is retiring from his maintenance position. Beth Hubbard is retiring from her Reading Interventionist position. Kelly Vannoy will be retiring from her Special Education Teacher Associate position at the end of the school year.

Reminder: Prior to next month's March Board meeting we will hold an informal reception honoring our retirees and 25-year employees. We then will recognize these individuals during the formal recognition portion of the Board meeting itself.

5. Accept Academic and Career Planning (ACP) Plan

Per the DPIs administrative code for PI26, School Boards are required to:

- (1) Indicate on a pupil's transcript the name of each course completed by the pupil, the number of high school credits earned for each course, whether a course is eligible for postsecondary credit, and, if applicable, a course's participating postsecondary institution.
- (2) Annually review and, if necessary, update the long-range plan and education for employment program under s. PI 26.03. This review shall evaluate pupil postsecondary outcomes. At the conclusion of the review, the school board shall prepare a report on the school district's education for employment program. The report shall describe the education for employment program's current progress and future goals related to improving pupil postsecondary outcomes.
- (3) Publish its long-range plan under s. PI 26.03 (1) and the report under sub. (2) on the school district's website.

(4) Annually notify parents of its education for employment program. The notice shall inform parents of the information and opportunities available to pupils under s. PI 26.03 (2) and (3), including the availability of programs at technical colleges.

Items 1, 3 & 4 are carried out by Career Readiness Team members: Principal Nerby, Counselors O'Handley, Kiedrowski, Londo and Martens, and Tech. Integration Specialist Jen Hanson. Significant assistance, data and review also provided by David Gordon and Lauren Baumann (Youth Apprenticeship Coordinator and School-based Coach- CESA7).

Item 2 requires School Board review and approval annually. Attached in your packet is the updated Sturgeon Bay High School ACP Plan.

6. NEOLA Board Policy Updates Vol. 33 No. 2 (Second Reading)

- A. Policy 0164V2 - Meetings (Revised)
- B. Policy 0174.1 - Annual Report (Revised)
- C. Policy 2131 - Educational Outcome Goals and Expectations (Revised)
- D. Policy 2340 - District-Sponsored Trips (Revised)
- E. Policy 3120.04/4120.04- Employment of Substitutes (Revised)
- F. Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)
- G. Policy 3431/4431 - Employee Leaves (Revised)
- H. Policy 5200 - Attendance (Revised)
- I. Policy 5330 - Administration of Medication/Emergency Care (Revised)
- J. Policy 5430 - Class Rank (Revised)
- K. Policy 5460 - Graduation Requirements (Revised)
- L. Policy 5505 - Academic Honesty (Revised)
- M. Policy 5610 - Suspension and Expulsion (Revised)
- N. Policy 5771 - Search and Seizure (Revised)
- O. Policy 6423 - Use of Credit Cards (Revised)
- P. Policy 7540.05 - Assistive Technology and Services (Revised)
- Q. Policy 7544 - Use of Social Media (Revised)
- R. Policy 8395 - Student Mental Health Services (Revised)
- S. Policy 8500 - Food Services (Revised)
- T. Policy 8510 - Wellness (Revised)
- U. Policy 8531 - Free and Reduced-Price Meals (Revised)
- V. Policy 8540 - Vending Machines (Revised)
- W. Policy 8550 - Competitive Food Sales (Revised)
- X. Policy 8600 - Transportation (Revised)
- Y. Policy 8601 – (NEW)Controlled Substance and Alcohol Policy for Employees that Transport Students
- Z. Policy 8640 – (RESCIND)Transportation for Field and Other District-Sponsored Trips
- AA. Policy 8651 – (RESCIND) Nonroutine Use of School Buses
- BB. Policy 8660 - Transportation by Private Vehicle for District-Sponsored Activities or Trips (Revised)
- CC. Policy 8680 - Transportation Services Contracts (Revised)

Motion: Jennerjohn/Haus to approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any)
This is a standing agenda item and utilized only if needed.

2. Approve High School Coaching Positions
 - a. **Motion Kruse/Howard to approve Alexis Potvin as an Assistant Softball Coach (split contract). Motion carried unanimously.**
 - b. **Motion Jennerjohn/Chisholm to approve Rachel Miller as an Assistant Softball Coach (split contract). Motion carried unanimously.**
 - c. Assistant Track Coach has been pulled – no action taken.
3. **Motion: Haus/Howard to approve Jimmy Balistreri as the Set Build/Construction Lead for the musical. Motion carried unanimously.**
4. **Motion: Chisholm/Jennerjohn to approve Cassandra Ettner as a Special Education Teacher Associate with the Virtual Learning Program. Motion carried unanimously.**
5. **Motion: Haus/Spritka to approve Brandon Joly as a Sturgeon Bay High School Mathematics Teacher beginning with the 2025-2026 school year, pending successful completion of the formal background check process. Motion carried unanimously.**
6. **Motion: Haus/Meyer to renew the contracts for our Human Resource Specialist, Bookkeeper/Payroll Clerk, Student Information and Data Specialist and Superintendent/Board Assistant. Motion carried unanimously.**
7. **Motion: Jennerjohn/Haus to renew the contracts of the High School Principal, Middle School Principal, Sunrise School Principal, Sawyer School Principal, Director of Special Education & Pupil Services, Director of Teaching, Learning, & Technology, Director of Buildings and Grounds, Director of Food Service, Business Manager, and Superintendent. Motion carried unanimously.**
8. Professional Staff Annual Compensation Review Update (informational item)

We held the annual compensation review meeting on Monday, February 3, 2025. I have included the minutes from the meeting in the board meeting packet rather than try to capture certain highlights in this space.

As a quick reminder, returning teacher contracts are typically approved in the April Board meeting in order to meet the May 15 statutory deadline. On a different but related note, non-teacher compensation usually comes before the Board in the May Board meeting.

This is simply an informational item, so no formal action is necessary at this time. The Board will continue to work through various components of teacher compensation in the coming months and as summarized in the meeting minutes document.
9. Achievement Gap Reduction School Board Mid-Year Review (informational item)

The Board has received the Achievement Gap Reduction (AGR) report completed by Director Weber; in addition to the end-of-the-year report, mid-year reports have been added in recent years. The report deals with math and reading for kindergarten through third grade. The AGR program, formerly known as SAGE (Student Achievement Guarantee in Education) may sound more familiar to some board members, staff members, and parents.

This is simply an informational item, so no formal action is necessary.
10. NEOLA Board Policy Update (First Reading)
 - a. Policy 2264 (RESIND) Nondiscrimination on the Basis of Sex in Education Programs or Activities
 - b. Policy 2266 Nondiscrimination of the Basis of Sex in Education Programs or Activities

11. Reports:

- a. Legislative – none
- b. CESA – none
- c. Committee/Seminars – none.
- d. Administrative Reports presented.
- e. Superintendent’s Report presented.

12. Closed Session – Motion: Jennerjohn/Kruse to adjourn to closed session at 7:29 PM noting the board will go into closed session per 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

a. Mid-Year Performance Evaluation of District Administrator

And will return to open session. Motion carried unanimously with a roll call vote.

Motion: Jennerjohn/Haus to return to open session at 8:20 PM. Motion carried unanimously.

No action taken on closed session item.

13. Adjourn Motion: Jennerjohn/Kruse to adjourn at 8:21 PM. Motion carried unanimously.

Respectfully submitted,
Ann DeMeuse
Administrative Assistant

Date: _____

President’s Signature: _____

Clerk’s Signature: _____